

**Otterburn First School
Parent Teacher Association**

ANNUAL GENERAL MEETING

29 April 2014

To be held at the Otterburn Castle Hotel at 8.00pm

AGENDA

Ordinary Business

- 1 Apologies for absence
 - 2 Minutes of the Annual General Meeting held on 23 April 2013
 - 3 Matters arising from the Minutes
 - 4 Chair's Report for 2013/2014 – Jane Anderson
 - 5 Treasurer's Report for the year ending April 2014 – Deb Walton
 - 6 Election of Officers

Chair
Secretary
Treasurer
 - 7 Date of next PTA Meeting
 - 8 Any Other business
- End