

**Otterburn First School
Parent Teacher Association**

ANNUAL GENERAL MEETING

29 April 2014

To be held at the Otterburn Castle Hotel at 8.00pm

AGENDA

Ordinary Business

- 1 Apologies for absence
- 2 Minutes of the Annual General Meeting held on 23 April 2013
- 3 Matters arising from the Minutes
- 4 Chair's Report for 2013/2014 – Jane Anderson
- 5 Treasurer's Report for the year ending April 2014 – Deb Walton
- 6 Election of Officers

Chair
Secretary
Treasurer

- 7 Date of next PTA Meeting
- 8 Any Other business

End