

**Otterburn First School
Parent Teacher Association**

BI-TERMLY MEETING

21 MAY 2013

To be held at the Otterburn Castle Hotel at 8.00pm

AGENDA

- 1 Apologies for absence
 - 2 Approval of last meetings minutes
 - 3 Matters arising from the Minutes – Payment regarding Circus
 - 4 School Fair – items to be considered
 - Stalls – Tombola, Bottle pull, nearly new books and games, home baking, raffle, Usborne Books, sweets in a jar, spot the ball....
 - Food – teas and BBQ
 - Other attractions – Bouncy Castle; Face Painting; Army Climbing Wall; Fire Eating; Fire Engine
 - Externally – Grass cutting; signage
 - Advertising – flyers/posters, flyers in local papers
 - 5 Sports Day
 - 6 Year 4 leaving do
 - 7 The Big Sing
 - 8 Any other business
 - 8 Date of next PTA Meeting
- End